

*New Zealand Federation of Graduate Women (Inc.)*

## **WAIKATO BRANCH**

### **WAIKATO INSTITUTE OF TECHNOLOGY UNDERGRADUATE AWARDS**

The Waikato Branch, NZFGW offers to women students enrolled at the Waikato Institute of Technology awards of \$1000 each annually, subject to the availability of funds.

#### **Regulations for the Awards**

1. The name of the award shall be the Waikato Institute of Technology Awards.
2. The applicants for the award must be women students enrolled full-time in the final year of a first degree programme offered by the Waikato Institute of Technology which requires three years or more of full time study to complete. Students may themselves apply for the Awards, or may be nominated by the Heads of School or another senior academic staff member of the department. All applicants must complete the formal application form.
3. The Awards shall be awarded primarily on academic merit and demonstration of commitment. Applications shall require the recommendation of the Head of School or another senior academic staff member of the School.
4. Applications will be available from the Scholarships Administrator of the Waikato Institute of Technology. Applications must include:
  - a) the completed application form;
  - b) an official copy of the applicant's current academic transcript;
  - c) a written statement of up to 200 words on the benefit the applicant hopes to obtain from the Award.
5. The closing date for applications shall be 30 April each year. All applications must be submitted to the Scholarships Administrator at the Waikato Institute of Technology, who shall forward applications to the Convenor of the Awards Committee of the Waikato Branch NZFGW, PO Box 148, Hamilton, by 15 May.
6. The Awards Committee of the Waikato Branch, NZFGW shall administer the Awards. The committee's decision is final.

7. If, in the opinion of the Committee, applicants are not of acceptable standard, no Award shall be made.
8. The number of awards for the following year shall be determined by the Annual General Meeting of the Waikato Branch, NZFGW on the recommendation of the Waikato Graduate Women Charitable Trust, subject to:
  - a) availability of funds;
  - b) standard of applicants.
9. The Award winners shall be announced by the end of June of the year applications are made. Award money will be made available to the successful applicants by the beginning of the second semester.