

APPROVED BORROWERS

WHO ARE THEY?

Approved Borrowers are people who are not staff or students of the Waikato Institute of Technology and who do not qualify as Reciprocal Borrowers, but wish to borrow books from the Library. It is not necessary to become an Approved Borrower to use the Library. Any member of the public is welcome to use the Library without charge, though they will not be able to use electronic databases because of licensing restrictions or borrow books.

CRITERIA FOR ACCEPTING APPROVED BORROWERS

People applying to become Approved Borrowers must demonstrate they have a need to use the Waikato Institute of Technology Library and no other library collection in the local area will meet their needs. This may be because the Waikato Institute of Technology Library's collection holds specialised material not available elsewhere locally. Individuals only, may be Approved Borrowers and departments of larger institutions or businesses may not have corporate membership. Students of other institutions will not normally be accepted as Approved Borrowers.

WHAT IS AN APPROVED BORROWER ENTITLED TO?

Approved Borrowers may use the collections and services of the Library, including the audiovisual and electronic material, and the photocopiers. They may borrow any material that is available for loan. The loan period for most books is two weeks. They are not eligible to use interlibrary loan.

NEW APPROVED BORROWERS

People who wish to become Approved Borrowers are asked to write to or call the Library Manager, explaining why they need to use the Waikato Institute of Technology Library. There is an annual fee of \$100 for each Approved Borrower.

EXISTING APPROVED BORROWERS

Those people who are already Approved Borrowers are welcome to continue using the Waikato Institute of Technology Library. However, an Approved Borrower fee of \$100 per individual per year does apply.

WHO TO CONTACT

The Library Manager,
Wintec Library,
Private Bag 3036,
Hamilton 2020

Telephone (07) 834 8800 ext. 8527